

Pee Dee Electric Cooperative Commercial Lighting Incentive

3 Easy Steps to receive your incentive

1. Determine whether your project is eligible.

Equipment must be new and installed in an **existing** non-residential business, commercial or industrial building, or in common areas of a multi-family building. The energy efficient equipment or services purchased or contracted, or the work conducted, must be on or after January 1, 2020 and before December 31, 2020. Projects are eligible for an incentive of up to 25% of total project cost with a maximum of \$7,500 per member per year.

2. Complete and sign the application.

Complete the application and provide all requested information on pages 2 and 3. Also provide the following documentation:

- Manufacturer's technical specification sheets ("cut sheets") for each type of eligible equipment purchased.
- Estimated cost of equipment and installation per fixture.
- Landlord consent form should also be signed if applicable.

Incomplete applications will delay review.

3. Review and Approval

Once the application is reviewed and approved, the cooperative will send the member a pre-approval notification. After you have purchased and installed the qualified equipment, return the following to the cooperative:

- A copy of the pre-approval letter *signed by you*
- A copy of your invoice showing date, place of purchase and model/part numbers of installed equipment

All projects are subject to inspection to ensure they meet the program terms and conditions.

Incentive will be paid upon completion of pre-approved project within 60 days.



Your electric cooperative provides incentives to reduce the purchase price of premium, reliable, energy efficient lighting products.

Cooperative cash incentives lower your purchase costs, but the real savings come as this premium equipment potentially reduces your energy costs in the future. When you purchase efficient lighting products, you may lower your electric bill, provide quality lighting for your staff and customers and help your cooperative avoid costly, new electric generation.

If you have questions, or if you would like assistance in completing this form, please contact us using the information at the bottom of the application.

Pee Dee Electric Cooperative Commercial Lighting Incentive Application

Please contact us if you need assistance in completing this application.
ALL INFORMATION ON THIS PAGE IS REQUIRED.

PROGRAM PARTICIPANT INFORMATION

Company Name:		<input type="checkbox"/> Business <input type="checkbox"/> Nonprofit	Tax ID (SSN/FEIN):	# of Employees:	Cooperative Account #:
Mailing Address:				City:	
State:	Zip Code:	Contact Name/Title:			
Email Address:			Telephone:	Fax:	
Physical Installation Address (if different from above):			City:	Zip Code:	
<input type="checkbox"/> Owner <input type="checkbox"/> Tenant (If Tenant, please complete the <u>Landlord Consent Form</u> that can be found at the end of this Application.)					

CONTRACTOR INFORMATION

Contractor:	Contact Name/Title:				
Mailing Address:	City:	State:	Zip Code:		
Email Address:	Telephone:	Fax:			

FACILITY DESCRIPTION

Facility Type: <input type="checkbox"/> Agriculture <input type="checkbox"/> Health <input type="checkbox"/> Restaurant <input type="checkbox"/> Education <input type="checkbox"/> Hospital <input type="checkbox"/> Retail <input type="checkbox"/> Convenience Store <input type="checkbox"/> Lodging <input type="checkbox"/> Warehouse <input type="checkbox"/> Manufacturing <input type="checkbox"/> Grocery <input type="checkbox"/> Office <input type="checkbox"/> Other (Please Specify):	Project Description: <input type="checkbox"/> Replacement of Failed Equipment <input type="checkbox"/> Replacement of Operating Equipment (Retrofit) <input type="checkbox"/> New Construction (NOT eligible)	Is facility air conditioned? <input type="checkbox"/> Yes <input type="checkbox"/> No	Hours of Operation:			
				M-F	Sat	Sun
			am			
pm						
Facility Size in sq. ft.: _____						

COMPLETE APPLICATION CHECKLIST

Please review and check that the following are complete:

- Landlord Consent Form (if applicable) and Tables 1 and 2 have been filled out completely.
- Manufacturer's technical specification sheets ("cut sheets") for fixtures, lamps, ballasts and controls are attached to this application.
- Proof of purchase (invoices) including the date, place of purchase, and size, type, make, model or part number of the equipment.

Manufacturer's technical specification sheets and invoices must be submitted in order for your application to be processed.

By signing below, I acknowledge that I have read and approve of this application, and I agree to be bound by all program Terms and Conditions. Additionally, I certify that I have not and will not apply for an incentive for the measures on this application from any other Cooperative program.

Participant Signature: _____ Date: _____

Approved by (**For Official Use Only**): _____ Date: _____

Mail or fax application to: Chris Port 843-292-4443, Pee Dee Electric Cooperative, PO Box 491 Darlington, SC 29540
Telephone: (843) 292-4378

Pee Dee Electric Cooperative

Commercial Lighting Incentive Application

LIGHTING PROJECT INFORMATION							
Description / Estimated \$		Quantity	Watts (per fixture)	Hours per Week	Weeks per Year	Hours Between 6AM- 3PM	Hours Between 3PM- 9PM
Existing 1							
Proposed 1							
Existing 2							
Proposed 2							

For Cooperative Use

Existing											
kWh											
NCP kW											
CP kW											
January	February	March	April	May	June	July	August	September	October	November	December

Proposed											
kWh											
NCP kW											
CP kW											
January	February	March	April	May	June	July	August	September	October	November	December

Date
 Internal Approval: _____
 Submitted to Central: _____
 Approved by Central: _____
 Invoice/Receipts Submitted: _____
 Incentive Received: _____
 Delivered to member: _____

Amount
 By: _____
 By: _____
 By: _____
 By: _____
 By: _____
 By: _____

\$ _____
 \$ _____
 \$ _____
 \$ _____

Pee Dee Electric Cooperative

1. ELIGIBILITY

Pee Dee Electric Power Cooperative, Inc. ("Cooperative") will award financial incentives to Eligible Participants for the purchase and installation of Qualifying Energy Efficiency Measures (EEMs), subject to these Terms and Conditions.

a) "**Qualifying EEMs**" are Standard Electric Efficiency Measures identified in official program materials and site-specific Custom Measures approved by Cooperative. Energy efficient equipment or services purchased or contracted for, or work conducted prior to, January 1, 2020, and after December 31, 2020, are not eligible for incentives under this Cooperative program. Technologies that purport to save energy through reduction of voltage, demand, or power conditioning are not eligible EEMs. EEMs that displace electrical energy use to another fuel (fuel switching) are not eligible. Unless explicitly pre-approved, EEMs must be new and covered by warranties. Energy savings from EEMs must occur on a meter with an eligible electric rate schedule.

b) "**Eligible Participants**" are non-residential customers of electric utilities in the Cooperative service territory. Cooperative incentives are awarded only to Eligible Participants for equipment that is owned by them, and such Participants are ultimately responsible for compliance with these Terms and Conditions.

2. OWNERSHIP OF CAPACITY AND/OR ENVIRONMENTAL CREDITS

a) EEMs purchased and installed in part through incentives provided by this program are the property of the Participant, subject to any limitations contained within these Terms and Conditions.

b) Notwithstanding the above, Cooperative holds sole rights to any electric system capacity credits and environmental credits that may be associated with EEMs for which incentives were received, and Cooperative can dispose of these credits in any manner authorized by law or regulation.

c) In no event shall activity associated with any energy or environmental credits noted in Section 2(b) result in interference with the Participant's sole discretion to operate EEMs as approved in his/her incentive award.

3. PRE-INSTALLATION APPROVAL AND SURVEY

a) Cooperative is not obligated to award any incentives unless it pre-approves the Participant's Incentive Application and completes a pre-installation survey of the Participant's facilities, unless it has explicitly waived this latter requirement.

b) Cooperative has complete discretion to approve or disapprove any proposed EEMs.

c) Participant must not start work prior to receipt of the pre-approval notification from Cooperative.

4. POST-INSTALLATION VERIFICATION

Cooperative is not obligated to pay any pre-approved incentive awards until it has performed a satisfactory post-installation verification, unless it has explicitly waived this requirement. If Cooperative determines that EEMs were not installed in a manner consistent with the approved application, or if unapproved EEMs were installed, or if the installation was not consistent with generally accepted engineering practices, it may require changes before making payment. Also, Cooperative will not make payment until it verifies that the Participant has received, as appropriate, final drawings, operation and maintenance manuals, and operator training. Cooperative also reserves the right to inspect installations at facilities which were the recipients of incentives and seek recovery of incentives paid if Qualifying EEMs cannot be located or are not installed in a manner consistent with the provisions of these Terms and Conditions.

5. PRE-INSTALLATION APPROVAL LETTER

After an Application is approved, the Participant will receive written notification of a maximum pre-approved incentive amount. Cooperative will not pay incentives for any EEMs installed prior to the date of the Pre-Installation Incentive Approval Letter.

6. INDEPENDENT TESTING

Cooperative reserves the right to deny incentives for any EEMs or equipment that have not been favorably assessed or approved by recognized, independent public authorities, such as the Underwriter's Laboratory (UL), Intertek ETL, or American Refrigeration Institute (ARI). Cooperative may, at its discretion, require the Participant to undertake, at their own expense, testing of a proposed EEM that does not carry the Listing Mark by UL, or an equivalent independent testing facility approved in advance by Cooperative.

7. INCENTIVE AMOUNTS

a) The maximum incentive is \$7,500 per member per program year.

b) Cooperative reserves the right to adjust and/or negotiate the incentive amount, based upon its independent assessment of appropriate savings or cost estimates.

c) Once an incentive is pre-approved, Cooperative will pay no more than 25% of the total project cost, or the pre-approved incentive amount, whichever is less. Cooperative may, at its discretion, recognize incremental installation labor costs that are unique to the proposed EEM to the extent that they are reasonable, verifiable, and actually incurred by the Participant. Cooperative has the right to lower the incentive amount if the quantity and/or cost of EEMs actually installed by the Participant differ from the pre-approved amounts. Cooperative has the right to seek a refund for incentives paid if, at any time, it learns that the EEMs were not actually and properly installed or were subsequently disconnected.

8. EEM COSTS

The Participant must provide copies of all invoices or other reasonable documentation that verify the costs of purchasing and installing the EEMs, including all materials, labor, and equipment discounts. Internal Participant labor costs are not eligible. Invoices must indicate a verifiable breakout of all EEMs purchased for installation under this Agreement. Cooperative also has the right at any time to require invoices from the contractor to determine the price paid by the contractor (including any discounts or incentives) from his or her supplier for the EEMs.

9. SCHEDULE FOR INCENTIVE PAYMENTS

Cooperative expects to pay all incentives within sixty (60) days after project completion. Project completion requires: (1) submission to Cooperative of all documentation; (2) completed installation of the approved EEMs; and (3) Cooperative acceptance of (1) and (2) above, all in accordance with the specifications outlined elsewhere in these Terms and Conditions.

10. MONITORING AND EVALUATION FOLLOW-UP VISITS

Cooperative reserves the right to make follow-up visits to Participant's facility during the 36 months following the actual Completion Date at a time convenient to the Participant and with at least one-week advance notice. The purpose of the visit(s) is to review the operation of the EEMs for program evaluation purposes, including monitoring their energy performance. The scope of review is limited to determining whether program conditions have been met. The Participant must allow access to the EEMs and related project documentation.

11. CHANGES IN OR CANCELLATION OF THE PROGRAM

a) Cooperative may change the program requirements, incentives, or Terms & Conditions at any time without notice, including suspending acceptance of applications or terminating the program. Cooperative is not obligated to approve any submitted application that may result in Cooperative exceeding its program budget.

b) In the event of program change, pre-approved applications will be processed to completion under the Terms & Conditions in effect at the time of the pre-approval by Cooperative.

c) Submission of a completed application does not entitle the participant to program participation. Entitlement occurs only when Cooperative has signed the application and incentive pre-approval form.

12. PUBLICITY OF PARTICIPANT INFORMATION

Cooperative may wish to publicize information relating to the Participant's involvement in the program, including such data as: projected project energy savings, the incentive amount, and other information that does not compromise reasonable Participant expectations of confidentiality.

13. INSTALLATION SCHEDULE REQUIREMENTS

a) If the Participant (1) has not engaged in installation of the approved project, and (2) has not applied to Cooperative for a project extension within six months from the date Cooperative pre-approves the project, Cooperative may cancel the Agreement without liability.

b) A Participant who fails to advise Cooperative that a project is complete, or who fails to provide required post-installation documentation as described elsewhere in these Terms and Conditions, within 30 days of project installation may be denied incentive payment.

14. PARTICIPANT MUST PAY ALL TAXES

Incentives received by the Participant may be taxable by the federal, state, and local government. The Participant is responsible for declaring and paying all such taxes.

15. VENDOR SELECTION

The Participant may select any vendor or contractor to perform the work contemplated by this application, even after the application is submitted for pre-approval by Cooperative.

16. REMOVAL OF EQUIPMENT

The Participant agrees, as a condition of participation in the program, to remove and dispose of the equipment being replaced by the EEMs in accordance with all laws, rules, and regulations.

17. MISCELLANEOUS

a) The entire agreement between the Participant and Cooperative, composed of an approved and signed application, these Terms and Conditions, and all subsequent correspondence relating to that specific application, requires a Participant signature.

b) Paragraph headings are for the convenience of the parties only and are not to be construed as part of this Agreement.

c) The Participant acknowledges that the only individuals authorized to bind Cooperative under this Agreement are Cooperative staff and authorized agents of Cooperative.

d) If either Cooperative or the Participant desires to modify this Agreement, the modification must be in writing and signed by an authorized representative of the party against which enforcement of the modification is sought.

18. LIGHTING RELEASE AND WAIVER

a) Participant hereby releases Cooperative from and against any and all liability, claims or actions of any kind whatsoever for injuries, damages, or losses to persons or property which may be sustained in connection with the goods or services provided hereunder and participation in the lighting program, or the receipt, ownership or use of any goods or services provided. Participant agrees that any and all disputes which cannot be resolved between Participant and Cooperative and any cause of action arising out of or connected with the goods or services provided hereunder shall be resolved individually, without resort to any form of class action, exclusively before a court located in South Carolina having jurisdiction. Further, in any such dispute, under no circumstances will Participant be permitted to obtain awards for, and Participant hereby waives all rights to claim, punitive, incidental, or consequential damages, including reasonable attorneys' fees, and Participant further waives all rights to have damages multiplied or increased.

b) Participant understands that the goods and/or services provided hereunder may not result in a lower electric bill. #

Pee Dee Electric Cooperative Commercial Lighting Incentive Landlord Consent

LANDLORD CONSENT FORM

INSTRUCTIONS

- 1) If you are a tenant, your landlord must sign this form.
- 2) Fill out all fields on this form.
- 3) Include this form with your application for incentive money.

COOPERATIVE PARTICIPANT INFORMATION

Company Name:

Mailing Address:

City:

State:

Zip Code:

Contact Name/Title:

Email Address:

Telephone:

Fax:

Physical Address:

City:

State:

Zip Code:

LANDLORD INFORMATION

Landlord Consent: I, (please print) _____, as the owner (or owner's authorized agent) of the property where the energy efficiency measures specified on the attached application are to be installed, consent to the permanent installation of these measures and agree that they will remain in place for their useful life.

Landlord Signature: _____ **Date:** _____

Landlord phone: (_____) _____

Mail or fax application to: Chris Port 843-292-4443, Pee Dee Electric Cooperative, PO Box 491 Darlington, SC 29540
Telephone: (843) 292-4378